



Godavari Foundation's

## DR. ULHAS PATIL MEDICAL COLLEGE & HOSPITAL,

Recognized by Medical Council of India, Approved by Central Govt. of India, New Delhi,  
Letter no. MCI-34(41)/2012-med./158127, dated 05/02/2013

Affiliated to Maharashtra University of Health Sciences, Nashik [College Code-1306]  
Jalgaon-Bhusawal Road, NH-6, Jalgaon Kh, Tal. & Dist. Jalgaon 425309

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### Procedure for optimal utilization of resources

Dr. Ulhas Patil Medical College and Hospital has well structured plan to ensure optimal utilization of resources. All the Administrative and academic heads are requested to submit their budget requirement to the account department for subsequent financial year to achieve their educational purposes and objectives. The proposed budget is examined by the concern officer of account department. All proposed budget is placed in front of head of Institute (President) for its approval.

**Purchase procedure:** After approval of budget, concern officer in account department engaged to look after in the process of procurement of equipment, essential goods and other materials. Quotations are invited from dealers. Negotiation done by concerned account officer according to best deal. Finally purchase order is generated and payment is made as per the terms and conditions. All purchase slip record is maintained by account office.

Thus, the institution ensures a well-structured strategy for most of the funds and optimal funds utilization.

  
Chairman

Dr. Ulhas Patil Medical College  
& Hospital, Jalgaon Kh



  
Dean

Dr. Ulhas Patil Medical College  
& Hospital, Jalgaon Kh